

RESUME

MANISH KUMAR RAJAK

BAIRIA, BALLIA

UTTAR PRADESH-277201

Email id: Manishkumarrajak111@gmail.com

Mobile No: +91-9682767865

CAREER OBJECTIVE:

"Dedicated Diploma Civil Engineer with foundational expertise in construction, structural design, and surveying. Proficient in AutoCAD and material testing, eager to contribute to infrastructure projects with precision and innovation."

KEY SKILLS:

- ☐ MS office
- ☐ Design and Drafting Tool
- ☐ Construction Management
- ☐ Materials Testing
- ☐ Surveying.
- ☐ Environmental Engineering
- ☐ Structural Analysis
- ☐ Communication Skill

EDUCATIONAL QUALIFICATION:

Year	Examination	Institute/ College/ School	Board/University	CGPA/ Percentage
2020	Secondary	S S S S S Inter College Bahuaara, Ballia	BHSIEUP	77.66%
2022	Higher secondary	S S S S S Inter College Bahuaara, Ballia	BHSIEUP	70.66%
2025	Diploma	Government Polytechnic Bijnor	BTEUP	68.68%

COMPUTER KNOWLEDGE:

- ☐ CCC (Course on computer concepts)
- ☐ ADCA(Web Designing)
- ☐ Ms Office

EXPIERENCE

NSC Project Pvt Ltd

17/01/2026 to present

Project: Gorakhpur Airport

Skills: Excel and Auto Level

S.R. CONSTRUCTION

(NOVEMBER 2024 TO NOVEMBER 2025)

Roles and Responsibility

- Supervise construction activities to ensure work follows drawings and specifications.
- Monitor site progress, quality, and safety standards.
- Coordinate with contractors, vendors, and project teams.
- Prepare daily reports, measurements, and documentation.
- Ensure timely completion of work within budget and technical guidelines.

PERSONAL INFORMATION

Father's Name : Lalbabu Rajak

Date of Birth : 20th Feb, 2006

Gender : Male

Nationality : Indian

Religion : Hindu

Marital Status : Single

Hobbies & Interests : Reading Books, Listening Music & Playing Cricket

LANGUAGES PROFICIENCY (READ, WRITE & SPEAK)

☐ Hindi (Read, Write & Speak)

☐ English (Read, Write, Speak)

DECLARATION

I do hereby declare that the above declarations given by me are true to the best of my knowledge and concern.

DATE: - 30.08.2025

Manish Kumar Rajak